U.S. General Services Administration

The Hows and Whys of Vehicle and License Plate Registration

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2015 Federal Fleet Management Training

General Services Administration

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Federal License Plates

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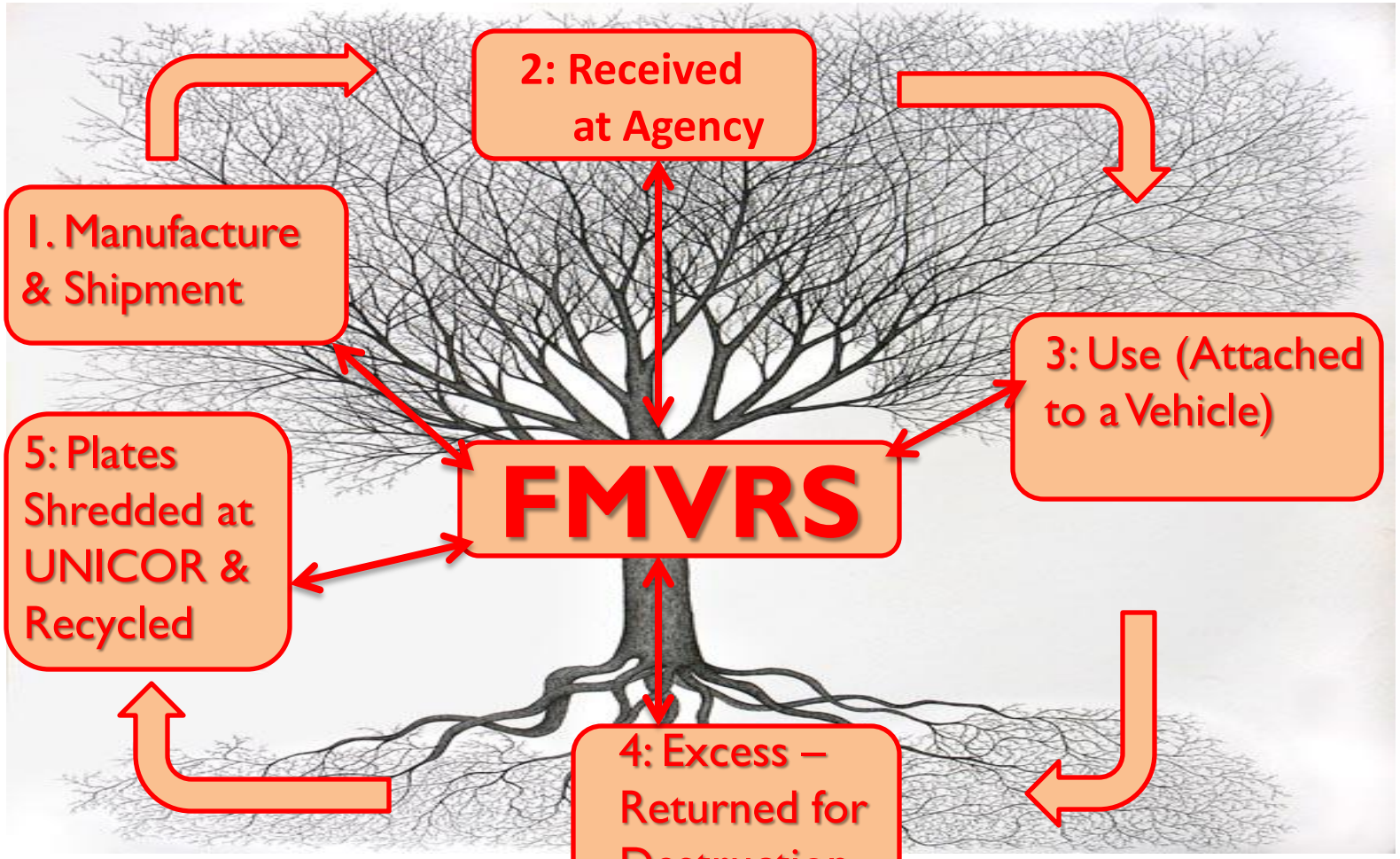
Circle of Life for License Plates



How have Federal License Plate Changed in the Last 15 years?

- License Plates Have an Expiration Date (8 years)
- All Plates are Registered in Federal Motor Vehicle Registration System (FMVRS) & Tracked From Manufacture Until Destroyed (Barcodes)
- License Plates Must be Returned to UNICOR for Destruction
- Plates Cannot be Reassigned to Another Vehicle – Use Once and Return for Destruction
- Law Enforcement Can Check Registration and Status
- Plate design has evolved to enhance security and tracking

What is the Current Federal License Plate Design?

Reasons for "A" & "B" Plates

Experience has shown that a pair of plates very often goes in two different directions:

On the vehicle

In storage

Lost / Stolen

Ebay

Destroyed

On another vehicle

More Reasons for "A" & "B" Plates

- It is impossible to track the status of both license plates using one record for a two-plate pair.
- The FMVRS has been redesigned to have two records for each license plate "pair"…an "A" and a "B" plate.
- The status of each plate is tracked from the date of manufacture until returned for destruction.
- The plate number is active until BOTH plates are returned for destruction.

GSA Office of Government-wide Policy - Role in Federal License Plates

- Provides Federal Management Regulation (FMR) guidance to executive agencies for the identification and registration of Federal motor vehicles
  - *Motor Vehicle Identification*, FMR 102-34.85-105
  - *License Plates*, FMR 102-34.110-150
  - *Identification Exemptions*, FMR 102-34.155-195
- Establishes license plate codes (prefixes)
  - FMR Bulletin B-11, *US Government License Plate Codes*

US Government Vehicle Identification & License Plates

- US Government owned or leased "motor vehicles" must display identification (FMR §102-34.85)
  - A *Motor Vehicle* means any vehicle, self propelled or drawn by mechanical power, designed and operated principally for highway transportation of property or passengers, but does not include a military design motor vehicle or vehicles not covered by or exempt from the FMR
- Required identification for motor vehicles is US Government license plates (FMR §102-34.110)
- U.S. Government license plates must be displayed on the front and rear of all Government motor vehicles (FMR §102-34.130)
  - Exception: Two-wheeled motor vehicles and trailers, which require rear license plates only
- Vehicles with US Government license plates must be registered within the FMVRS (FMR §102-34.120)

Exemptions from Displaying US Government Plates

- Exemption is by written certification by the head of your agency that identifying the motor vehicle would endanger the security of the vehicle occupants or otherwise compromise the agency mission

- Vehicles used primarily for investigative, law enforcement, intelligence or security duties, have an exemption from displaying U.S. Government license plates when this would interfere with those duties

- FMR does not cover military design vehicles; motor vehicles used for military field training, combat, or tactical purposes; and motor vehicles used principally within the confines of a regularly established military post, camp, or depot.

UNICOR's License Plate Role

- GSA has established a Memorandum of Understanding (MOU) on behalf of all Federal agencies with UNICOR to provide official U.S. Government license plates.

- UNICOR:

  - Provides an license plate ordering web page and an account for each agency purchasing plates
  - Produces and ships license plates
  - Remakes damaged plates (must return the damaged plate)
  - Transfers license plate records to FMVRS
  - Shreds returned plates and provides certificates of destruction

Available License Plates

Sedan/Truck Plates (Pair)

Trailer Plate (Single)

Motorcycle Plate (Single)

Identification for Equipment and Off-road Vehicles

For construction, agricultural, and material handling equipment, as well as off-road vehicles (such as ATVs), use "Off Road" and Equipment Identification plates – *Not U.S. Government license plates*.

Note: Off Road plates are NOT registered in FMVRS. The agency must keep track of the plate assignments.

Ordering License Plates from UNICOR

http://www.unicor.gov/fleet/license_plates/

Contact UNICOR at: 800-827-3168 or CUSGDLP@central.unicor.gov

License Plate Management Before the FMVRS

- Decentralized Records
- Slow Response to Inquiries
- Plates Manufactured at Several Locations
- No Record of License Plate Destruction
- No Link to National Law Enforcement Telecommunications System (NLETS)

The Federal Motor Vehicle Registration System (FMVRS)

GSA's Office of Motor Vehicle Management developed and operates the Federal Motor Vehicle Registration System. They're Up Next!

One last thing: Law Enforcement Involvement with License Plates

National Law Enforcement Telecommunications Service (NLETS):
FMVRS sends a message to NLETS that is relayed to Law Enforcement Officer when querying a US Government plate

GSA Office of the Inspector General:
GSA OIG Office of Investigations can provide investigative assistance to Federal, State, Local or military law enforcement.
Monitors on-line sales sites for Federal plates

Federal Protective Service:
Monitors and scans plates near Federal buildings. Investigates stolen/missing plates. Implements Operation Reduced Risk.

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Need Help?

Use of FMVRS:

Contact the FMVRS Help Desk:

866-472-6711 gsafleet@gsa.gov

License Plate Ordering:

Contact UNICOR at:

800-827-3168 CUSGDLP@central.unicor.gov

License Plate Policy:

Contact the Office of Government-wide Policy at: Vehicle.Policy@GSA.Gov

U.S. General Services Administration

Federal Motor Vehicle Registration System (FMVRS)

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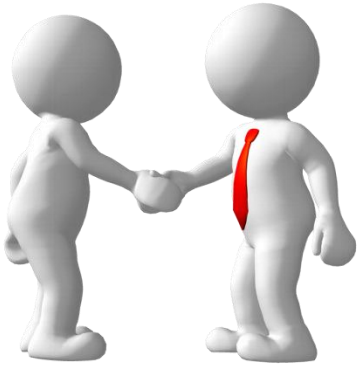
GSA Motor Vehicle Management Value Proposition

Right Vehicle

Right Price



Great Service

and the data required to effectively and efficiently manage a fleet.

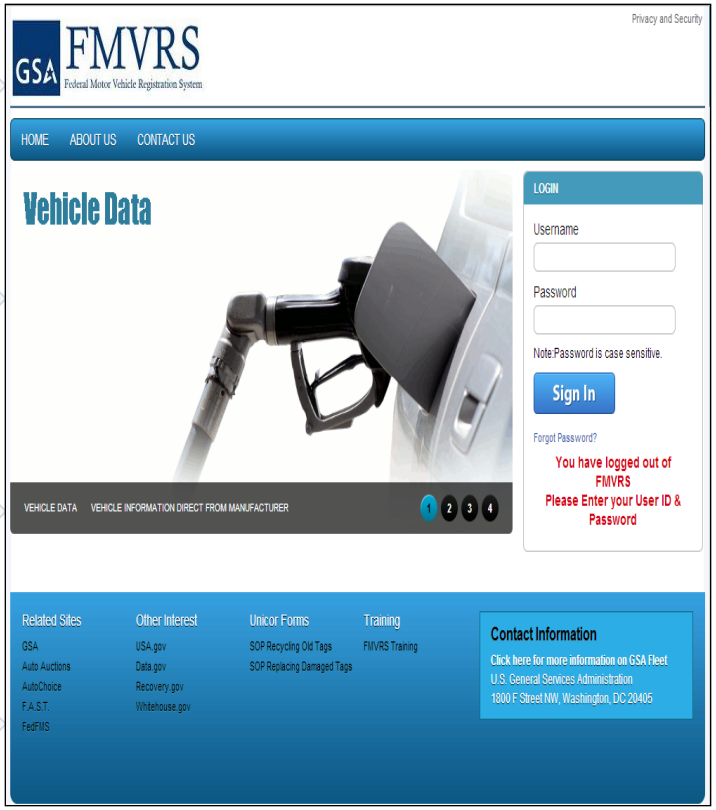
What is FMVRS?

Vehicle Data
- Vehicle information direct from manufacturer for most vehicles

Licenses Plate Data
- Track every license plate from creation to destruction

Law Enforcement
- National Law Enforcement Telecommunications System (NLETS)

Reports
- Inventory reports for vehicles and license plates at your disposal



What Role does GSA's Office of Motor Vehicle Management play?

- Develop and operate the Federal Motor Vehicle Registration System
- Provide instant information to law enforcement through "NLETS"
- Stewards of agency records for over 600,000 vehicles
- Work with customer agencies to properly assign tags to a vehicle identification number
- Assistance with transferring "SOLD" vehicles from agency to agency

Agency responsibilities?

- Ensure all U.S. Government VINs and license plates (both A/B & old design) are registered in FMVRS
- Change the Tag status in FVMRS upon receipt
  - "Received" if placing in storage
  - "Attached" when mounting on a vehicle
- Properly associate and disassociate tags with VINs
- Return all excess plates to UNICOR for destruction

Additional Responsibilities in FMVRS

Agency Owned Vehicles

Agency Fleet Point-of-Contact

- Maintain Agency-owned Vehicle/License Plate data
- Ensure data is accurate
- Produce Inventory Reports
- Electronically link Tags to Vehicle Details

GSA Leased Vehicles

Fleet Service Representatives (FSRs)

- Update vehicle detail information via FMS
- Update tag details
- Print off Vehicle Identification Cards for fleet customers

Inventory Reports

- Agency Vehicle Inventory
- Agency License Plate Inventory
- User Report
  - Master users only
  - Provides information on access level
- Sort and Filter data

A/B Style Tags

"A" Style Trailer and Motorcycle Tags

Bar Code on Each Plate Contains: Plate Number, Expiration Date, and "A" with a "T" or an "M" coding

Each Plate Has only an "A" Printed On It and with a "T" or "M" at the end

Missing or Stolen Vehicles and Plates

- For Agency-owned vehicle and tags
  - Update FMVRS immediately
  - Vehicle details "Active" to "Missing"
  - Tag details current status to "MS – Missing" status
  - Follow your agency's reporting policy.

- For GSA leased vehicles
  - Inform your FSR immediately
  - Follow your agency's reporting policy.

Changes in FMVRS

- Vehicle Identification Number (VIN) change
  - Email GSAFleet@gsa.gov
  - Indicate incorrect VIN and provide image of correct VIN
- No longer mark Tags as "DA – Destroyed by Agency"
  - Place Tags in PD status and return to Unicor for destruction
- "Sold" vehicles
  - No need to update "Tag Details" status
  - Automatic disassociation with Tags going to "PD – Pending Destruction" status
  - Tags must physically be removed and returned to Unicor for destruction

Future Enhancements

- Multi-Bureau and Multi-Office access
  - Fleet managers can assign user to multiple bureaus and offices
- Expiring Tag(s)
  - Automatic email notification
- Perform a Mass Correction
  - Selected fields only

Frequently Asked Questions

- How do Tags get into FMVRS?
  - Customer orders through Unicor website
  - Unicor produces tag(s), scans the barcode, and ships to the customer
  - The Unicor scan creates a file that is loaded into the FMVRS

Frequently Asked Questions

- I ordered my Tags, but they are not showing up in FMVRS. What do I do?
  - Contact the GSAFleet@gsa.gov

- I need proof of registration and insurance
  - Vehicle Identification Card (VIC)
  - Self insured

Helpful Tips

- Fleet Help desk
  - Dial 866.472.6711
  - GSAfleet@gsa.gov
  - Hours of operation for our Fleet Help desk are M-F, 8:00AM – 7:00 PM EST

- FMVRS Training
  - Streaming
    - On-line tutorial
  - Adobe connect version 9 add-ins (meeting space one-on-one live assistance)
    - Plug-in requirements
    - By pass firewalls

GSA Motor Vehicle Management Resources

- GSA Fleet Drive-thru and Training
- Consolidate Your Vehicles With GSA Fleet
- Short Term Rental Program
- Dispatch Reservation Module
- Federal Fleet Management System (FedFMS)
- Car Sharing
- Alternative Fuel Vehicle Guide
- WEX Station Locator / DOE Station Locator
- 2015 FFMT Presentations